

**INDEPENDENT SCHOOL DISTRICT NO. 2311  
CLEARBROOK-GONVICK  
Clearbrook-Gonvick School  
Wednesday, August 22, 2007 – Regular Meeting**

The meeting was called to order by Chair Corey Petterson at 7 p.m. Present were: Dean Shaver, Pete Kjolhaug, Stanley Sundquist, Karen Gebhardt, Corey Petterson and Wes Rogstad. Absent was Steve Wraa. Also present were Superintendent Lehse and Principal Burgess.

3. Motion Sundquist/Shaver to approve agenda with addition of 9.e. Direct Deposit. MCU.

4. Community Comments - none

5. Motion Shaver/Kjolhaug to approve minutes of 7/16/07 and 7/25/07.

Motion Sundquist/Rogstad to pay bills in the amount of \$498,985.70 voucher numbers 24335-24452 and check numbers 51461-51333. MCU.

8.h. Request from Seniors – A senior discussed options for a class trip and will check with the seniors about going on a trip during school instead of having senior privileges.

8.g. Request from City of Clearbrook – The City of Clearbrook presented a proposal for a joint powers agreement for city and school properties. More information will be gathered from the school's insurance and attorney and the possibility of community ed contributions will be investigated. Possibility of students earning credit for working at the pool was discussed.

8.b. Gonvick Property – Ron Wieber explained that there were four potential bidders at walk-through but only two final bidders: \$119,911 from Veit & Company and \$147,334 from Landwehr Construction. Discussion regarding offer from TAS Electric to pull-back feeders in exchange for heat exchangers. This would have to be discussed with Veit. Also there is a possibility that the cost could be lowered by having the gym wall patched with a more nominal wall, rather than concrete block.

Two quotes for asbestos removal were received: \$15,450 from EBN Contractors; \$10,770 from ACCT, Inc. Recommendation to retain Resource Training & Solutions (Ron Wieber) for Project Management for \$3000.

Motion Sundquist/Kjolhaug to tentatively approve the bid from Veit & Company but reserve the right to negotiate the amount down due to reduction of the scope of work. Negotiation will be conducted by the Superintendent and the Building and Grounds Committee. MCU. There is a final payment to be made upon completion of the project, with no requirement for progress payments. Motion Shaver/Gebhardt to hire Resource Training & Solutions (Ron Wieber) for Project Management for \$3000. MCU. Motion Shaver/Rogstad to hire ACCT, Inc. for \$10,770 for asbestos removal, provided asbestos removal would be completed by September 17, 2007, or a later date specified by the district. MCU. Motion Rogstad/Sundquist to have TAS Electric to pull back feeders in exchange for heat exchangers provided there is no cost to the district. MCU.

7.a. Treasurer's Report – Motion Sundquist/Rogstad to approve Treasurer's Report. MCU.

7.b. Dean of Students' Report – no report

7.c. Secondary Principal's Report – Mr. Burgess reported on program issues. Student handbooks are being printed and calendars are done, staffing issues, workshops, grant from the Blandin Foundation, and Open House for 7-12 students and parents on August 27 at 6 p.m. The schedule was reviewed.

7.d. Superintendent's Report – Superintendent Lehse gave her report. Notice has been received of the following awards and grant approvals: 125A (two reading teachers), REAP (Small Rural School Achievement Program) - \$27,137; Indian Education Title VII - \$17,991. The preliminary auditors report indicates an increase in the fund balance to over \$750,000 although staff development setaside funds will be taken from that balance. All funds are in the black with the exception of community education. The auditors will have recommendations when they present their report in September or October. Recommendations from the Lindfors Agency were reviewed

regarding the proposals for a senior class trip and for a joint powers agreement with the City. Several school board members received unsigned letters with comments that could be construed as threatening. After discussion with federal authorities, the letters were taken to the Sheriff's Department for investigation. After investigation, certain parties were interviewed and admitted to sending the letters. No further action will be taken at this time.

8.a. Board to Board Agreements –Motion Rogstad/Shaver to accept the Board to Board Agreements as presented. MCU.

8.c. Building and Grounds – Quotes for lawn seed (\$650 from Clearbrook Elevator) and black dirt (\$3400 from Jeff Jorgenson) were presented. Volunteer work would be used for spreading, packing and seeding. Motion Kjolhaug/Gebhardt to approve purchase of lawn seed for \$650 and black dirt for \$3400. MCU. Trophy cases are being completed.

8.d. Motion Rogstad/Shaver to approve transportation agreement with Rhen Transportation for 2007-2009. MCU.

8.e. Staffing for 07-08 – Motion Shaver/Gebhardt to accept resignation from Jim Lupke with regret. MCU. Motion Sundquist/Kjolhaug to offer a .5 position to Shannon Seever at BA Step 1 for \$15,075 pending approval from the state. MCU.

Motion Sundquist/Shaver to accept resignation from Gail Crane with regret. MCU.

Motion Shaver/Kjolhaug to offer position of Head Cook to Kathy Bergman at Kitchen III, Step 6 at \$13.09 with a three-month probationary period and the ability to transfer back to her old position. MCU.

Motion Sundquist/Rogstad to hire Steve Ballard as an art teacher at four hours per day plus adding two hours per day as an Arts Teacher Coordinator/Elementary Arts consultant at BA Step 3 - \$30,150. MCU.

Motion Shaver/Rogstad to approve contract with Angie Curran as a special education teacher at BA Step 6 for \$32,550. MCU.

Motion Sundquist/Shaver to approve contract with Jamie Hammes as an elementary teacher at BA45 Step 6 for \$35,550. MCU.

8.g Motion Sundquist/Rogstad to accept bids from Land O Lakes for milk and Sara Lee for bread. MCU. (Bids for bread and milk are as follows:

Milk –	Hpt Whole	hpt 2%	hpt skim	hpt choc skim
Land O Lakes -	\$.23	\$.22	\$.21	\$.23
Food Service America	.245	.24	.225	.24

(Milk escalators at \$.00054 per 8 ounce with each \$.10/Cwt increase or decrease- same for both bidders)

Bread - one bidder - Sara Lee 1 ½ # White \$1.14 1 ½ #Wheat \$1.14

Hamburger buns \$1.14/dozen Coney Buns \$1.14/8ct pkg0

9.a. Lane Changes – Motion Rogstad/Gebhardt to approve lane changes for Vanessa Pulkrabek to BA30 Step1- \$32,150; Theresa Porter to MAStep 9- \$38,950 and Sarah Goudge to BA75 Step 7 - \$38,350. MCU.

9.b. Substitute Lists – Motion Shaver/Gebhardt to approve the substitute lists. Voice vote in favor. Motion carried.

9.c. Police Liaison Position – The position is open and will be refilled.

9.d. Q-Comp Annual Report- Motion Kjolhaug/Rogstad to approve the Q-comp Annual Report. MCU.

9.e. Direct Deposit – Discussion to poll employees regarding direct deposit option.

The Board complimented the custodians on the cleanliness of the building and the floors.

Question regarding talking with teachers union about questions on survey. Procedures for collections of NSF checks will be researched.

Motion Shaver/Gebhardt to adjourn at 10:20 p.m. MCU.