

**INDEPENDENT SCHOOL DISTRICT NO. 2311**  
**CLEARBROOK-GONVICK**  
Clearbrook-Gonvick School  
**November 17, 2008– Regular Meeting**

The meeting was called to order by Corey Petterson at 7:00 p.m. Present were: Karen Gebhardt, Pete Kjolhaug, Wes Rogstad, Dean Shaver, Stanley Sundquist, and Steve Wraa. Also present were Superintendent Allen Ralston, Principal Lon Burgess, Dean of Students Linda Ostrom, Sheriff Mike Erickson, Julie Johnson, Harry Hutchens, Devin Aakre, Corrine Richards and Paula Boomgaarden.

**3.** Motion Gebhardt/Wraa to approve agenda. One item was added to the agenda, item 9b. Trailer.

**4. Community Comments** – None.

**5.** Motion Shaver/Gebhardt to approve the minutes of October 20, 2008 as amended, and the minutes of the special board meeting held November 10, 2008. MCU.

**6. Claims and Accounts** – Motion Sundquist/Wraa to accept the Claims and Accounts as presented and approve payment. This includes the following check numbers and voucher numbers for checks written between October 20, 2008 and November 17, 2008

Payroll	Check Numbers 0027249 - 0027282
Total Payroll Checks & Direct Deposit	\$159,105.74
Checks Written Between Board Meetings	Check Numbers 53343 - 53396
NSB	Check Number 32513 (NSB CK#)
September Bills	Voucher Numbers 27510 - 27649
	Check Numbers 53397 - 53465

The total of expense checks approved \$319,803.98. MCU

**7a. Treasurer's Report** – Motion Wraa/Gebhardt to approve the Treasurer's Report. MCU.

**7b. Dean of Students Report** – Linda Ostrom reviewed the Dean of Students report with the board. She discussed events that had taken place in October and through November 17<sup>th</sup>, upcoming events and discipline referrals.

**7c. Secondary Principal's Report** – Mr. Burgess presented the report. He discussed discipline figures for the month of October, which consisted mostly of students being tardy.

He also gave an update on "Project Graduate", and discussed current high school enrollment and upcoming high school events.

**7d. Superintendent's Report** - Superintendent Ralston discussed the following items:

- 1) Enrollment projections should be available at the January meeting
- 2) The budgeting process will start soon

- 3) The Title I report should be available in January. We will have a parent meeting after the report is available.
- 4) The E-12 Finance Committee has been invited to attend a meeting in Clearbrook in January.
- 5) Mr. Ralston is in the process of completing a Cooperative evaluation to determine if our needs are being met with our current cooperative.
- 6) A course catalog and curriculum for the high school is being worked on, and he hopes to have it done by spring in order to have the scheduling process completed earlier.
- 7) Mr. Ralston met with the 5<sup>th</sup> and 6<sup>th</sup> grade boys to discuss discipline issues. We will be putting a bullying curriculum in place.

## **OLD BUSINESS**

**8a. MSBA Convention** – Superintendent Ralston advised the board that the MSBA convention will take place January 14<sup>th</sup> – 16<sup>th</sup>. Phase II training will take place on January 14<sup>th</sup>.

**8b. Liaison Officer** – Sheriff Mike Erickson addressed the board regarding the current Liaison Officer position. He advised the board that grant money that used to help fund this position is either currently not available or will be unavailable soon. He requested that the board consider investing more funds with the program in order to guarantee that Clearbrook-Gonvick school will have a full-time liaison officer.

**8c. Instant Alert** – The system is in place and has been tested. Parents and staff have been given instructions to set up their personal accounts. Feedback on the tests of the system has been positive.

## **NEW BUSINESS**

**9a. Junior High Girls Basketball Coach Position** – Motion Wraa/Shaver to accept the recommendation to hire Paul Nelson as a Junior High Basketball Coach at Step 1, for the 08-09 season. MCU.

**9b. Trailer** – Board member Rogstad presented information regarding a 5 X 8 trailer that is available at Bemidji Acme Rental. Discussion was held regarding possible uses for the trailer. Superintendent Ralston will research insuring the trailer, and liability issues.

**9k.** Motion Kjolhaug/Shaver to adjourn meeting at 8:47 p.m. MCU

The next Regular School Board meeting is scheduled for Monday, December 15, 2008.