

INDEPENDENT SCHOOL DISTRICT NO. 2311
CLEARBROOK-GONVICK
Clearbrook-Gonvick School
December 15, 2008– Regular Meeting

The meeting was called to order by Corey Petterson at 7:08 p.m. Present were: Karen Gebhardt, Pete Kjolhaug, Wes Rogstad, Dean Shaver, Stanley Sundquist, and Steve Wraa. Also present were Superintendent Allen Ralston, Sheriff Mike Erickson, Shannon Seaver, Harry Hutchens, Becky Dorman, Darien Northup, Dick Richards and Paula Boomgarden.

3. Motion Shaver/Gebhardt to approve agenda as amended. One item was added to the agenda, item 9h. Parking. MCU.

4. **Community Comments** – None.

5. Motion Sundquist/Kjolhaug to approve the minutes of November 17, 2008 as presented. MCU.

6. **Claims and Accounts** – Motion Sundquist/Wraa to accept the Claims and Accounts as presented and approve payment. This includes the following check numbers and voucher numbers for checks written between October 20, 2008 and November 17, 2008

Payroll	Check Numbers 0027283 - 0027291
Total Payroll Checks & Direct Deposit	\$ 65,652.84
Checks Written Between Board Meetings	Check Numbers 53466 - 53494
NSB	Check Number 32514 (NSB CK#)
December Bills	Voucher Numbers 27675-27768, 27773-27780, 27783-24809
	Check Numbers 53495 - 53562

The total of expense checks approved \$146,404.86. MCU

7a. **Treasurer's Report** – Motion Kjolhaug/Gebhardt to approve the Treasurer's Report. MCU.

7b. **Dean of Students Report** – Linda Ostrom was not present, so no Dean of Student's report was available. Superintendent Ralston advised the board that the PLAN test results are in and discipline referrals are down.

7c. **Secondary Principal's Report** – Mr. Burgess not present, so no report was available.

7d. **Superintendent's Report** - Superintendent Ralston discussed the following items:

- 1) Many students have significant issues in their lives. We have counselors available at the school.
- 2) The TIES Conference was very good. Several elementary and high school staff attended the meeting and came back with many very good ideas to implement.

- 3) Our web sit will be changing soon. We will implement the MOODLE system on our website. To view a "Moodle" site, view the website for the Foley school district.
- 4) Superintendent Ralston attended a PTLW (Project Lead the Way) conference with Gus Vettleson. He advised the board that Shannon Seaver would touch on our PTLW program during her presentation.

OLD BUSINESS

8a. Building and Grounds – Snow Removal/Fire Proof Door – Superintendent Ralston advised the board that we are finally starting to receive bids for snow removal, and the formal bids will take place soon. He also advised the board that a bid had been received some time ago to place a fire proof door on the room containing the servers. He advised that the bid is approximately \$2,130, and was part of the 2007-2008 Health and Safety levy. No action is needed at this time, as the approval had already been given for the project. Work will be progressing toward completion of the project.

8b. MSBA Convention – Superintendent Ralston advised the board that the MSBA convention will take place January 14th – 16th. Phase II training will take place on January 14th. Rooms have been reserved for the nights of January 13th and 14th. Superintendent Ralston asked that board members contact him before the Christmas break to verify their attendance.

8c. School Liaison Officer – Sheriff Mike Erickson addressed the board regarding the current Liaison Officer position. He advised the board that Andy Anderson is willing to return and commit to the position for a period of 3 years. Sheriff Erickson requested a \$25,000 commitment from the school towards the cost of this officer.

After discussion a motion was made by Gebhardt, seconded by Shaver to commit to a one-year contract for a full-time liaison officer, with the option to opt out of or renegotiate the contract if the liaison officer coverage was less than full-time. Voting Aye was Gebhardt, Wraa, Shaver, Rogstad and Sundquist. Voting Nay was Kjolhaug.

8d. Trailer- Insurance issues, other.... – Wes Rogstad presented two bids for a 6X10 trailer. The first was a 2005, black trailer with a side door, which is being sold for \$2,000. The second was a 2004, white trailer with a side door, which is being sold for \$1,650. Superintendent Ralston presented a letter from Rick Rhen, which stated a trailer hitch would cost approximately \$1,200, insurance premiums for the bus pulling the trailer would increase, and mileage costs for a bus pulling a trailer would need to be negotiated.

Motion Shaver/Wraa to approve up to \$2,000 for purchase of one of the trailers discussed. MCU.

NEW BUSINESS

9a. Driver's Education Car Replacement – Superintendent Ralston advised that we would receive approximately \$3,000 from the party responsible for hitting our Driver's Ed vehicle. He discussed options available for purchasing a new car, which would be used for driver's education, as well as district travel. Superintendent Ralston advised that no action is necessary at this time, since he would like to present a report showing the cost to the district for paying individuals mileage before a decision is made regarding the purchase of a car. The item was tabled until the January meeting.

9b. Certification of Levy 2009 – Motion Kjolhaug/Gebhardt to certify the levy for \$1,277,507.62. MCU.

9c. STEM Initiative – 4th Year of Math and Science – Shannon Seaver gave a presentation regarding the STEM initiative and upcoming issues for students regarding math and science requirements for graduation.

9d. Request for maternity leave – Superintendent Ralston advised the board that Misty Olson has requested maternity leave. No action is required at this time.

9e. Hiring of Food Service Director/Manager – Superintendent Ralston advised the board that we have received one (1) application for this position. He asked the board to consider removing this position from the union contract and making it a supervisory position, which would allow the district to give a better compensation package.

Motion Gebhardt/Kjolhaug to remove this position from the union contract and make it a supervisory position. MCU.

9f. Next Meeting – Organizational and Regular – Moved to end of meeting.

9g. Gonvick building and Clearwater Life Center – Becky Dorman and Darien Northup advised the board that the Clearwater Life Center would be interested in purchasing the old school building in Gonvick. They requested reports regarding asbestos and mold that might exist in the building. Superintendent Ralston advised that he has requested updated reports from MacNeil Environmental and will provide them as soon as he receives them.

9h. Parking – Board member Kjolhaug advised the board that he has noticed many people parking in the fire lane during events. He expressed concern that this lane is blocked. Superintendent Ralston will handle the situation.

9f. Next Meeting – Organizational and Regular – The Organizational Meeting will be held at 7:00 p.m. on January 12, 2009. The regular meeting will follow at 8:00 p.m.

Motion Kjolhaug/Shaver to adjourn meeting at 10:08 p.m. MCU